

IMMIGRATION JUSTICE CAMPAIGN



Volunteer Confidentiality Form

PURPOSE: The purpose of this form is to protect the confidential information of the Immigration Justice Campaign (“Justice Campaign”), its partner organizations,¹ volunteers, and the clients they serve. We want to ensure that you understand the requirements surrounding your duty to protect such confidential information. Should you have any questions about this form, please contact the Immigration Justice Campaign’s Pro Bono Coordination team (ProBonoCoordinator@immcouncil.org). Thank you for your willingness to help expand access to counsel and justice for detained immigrants.

1. I understand that I will be volunteering with the Justice Campaign and working on the case of a client referred by the Justice Campaign’s partner organizations. I further understand that I will be volunteering under the direction of a pro bono attorney and in close coordination with staff from the Justice Campaign and its partner organizations.
2. In the course of my work, I understand that I will learn private, identifying information about pro bono clients and about the Justice Campaign, its partners, operations, and volunteers (hereinafter referred to as “Confidential Volunteering Information”). Confidential Volunteering Information shall also include any and all information about pro bono clients, families, volunteers, or the operations of the Justice Campaign and its partner organizations. Confidential Volunteering Information includes information regardless of format – whether written, verbal, or otherwise.
3. I acknowledge and agree that all Confidential Volunteering Information that I receive or obtain during my volunteering must remain strictly confidential. I acknowledge and agree that this duty of confidentiality with respect to Confidential Volunteering Information continues indefinitely, including even after my volunteer service has ended.
4. In addition, I acknowledge and agree not to disclose any Confidential Volunteering Information to any third parties at any time, unless specifically authorized in advance and in writing by the pro bono attorney who I am assisting, by the pro bono client directly, or by the staff of the Justice Campaign or its partner organizations.
5. I understand that working journalists may not volunteer under the auspices of the Justice Campaign. Volunteers may not represent a media outlet in their volunteering time or when speaking to clients. Volunteers with journalism experience may not publish pieces about their volunteer work without obtaining the prior, informed consent in writing of the client’s pro bono counsel or, if the client is unrepresented, of the client directly.

¹ The Justice Campaign’s partner organizations currently include the following organizations: the Rocky Mountain Immigrant Advocacy Network (RMIAN); the Santa Fe Dreamers Project (SFDP); the Southeast Immigrant Freedom Initiative of the Southern Poverty Law Center (SPLC SIFI); and the South Texas Pro Bono Asylum Representation Project (ProBAR) and the Immigration Justice Campaign (IJP) of the American Bar Association.

6. General reflections about hardships of immigrant detention are permitted on social media. However, I understand I should not post or write about a specific client. If in doubt about a specific post, I will reach out to the Immigration Justice Campaign's Pro Bono Coordination team (ProBonoCoordinator@immcouncil.org).
7. Finally, I promise if a pro bono client is released, that I will not use any client information for personal financial gain or undertake assisting them in any capacity other than a pro bono basis.

AFFIRMATIONS & SIGNATURES:

Signature: _____ Read and acknowledged on: ____/____/____

Printed Name: _____